

Gaige 244 Podium Instructions



1. Press logo to begin.



2. Room Mode Selection:
Presentation Both Screens
Presentation Near Screen Only
Presentation Far Screen Only
Video Conference Mode



3. Presentation mode source
PC Laptop HDMI
DOC Cam VCR DVD



4. Room Controls: Instructor Mic
& Volume Control
Up, Down, Mute
Display Control Room Mode



5. Display Power:
On, Off, Mute



6. Video Conference Mode:
Zoom Room: *Use Zoom iPad in Closet, for Zoom Room Control.*
Control: Presentation Mode
Volume, & System Off



7. iPad for Zoom Room
See Zoom Room Instructions on backside.



8. System Off: Press System Off to turn off the room system.
Power Down or Cancel.

Please remember to turn off room system, exit all programs, and log out of PC.

Need assistance? • Call H.E.L.P. or Ext. 4357 • Please report all problems!